

# **Job Description**

**Job Title: Elementary Teacher** 

### **Job Summary:**

We are seeking a dedicated and passionate Elementary Teacher to join our team. As a classical Christian academy, the qualified candidate will integrate classical education principles and a biblical worldview while fostering a nurturing and supportive classroom environment that helps students develop a love of learning. Teachers will play a vital role in helping students develop our core virtues. This is a salaried, exempt position; teachers report directly to the Head of School.

## **Key Responsibilities and Requirements:**

- Be a committed follower of Christ.
- Develop and implement lesson plans that align with the Hillsdale College K-12 curriculum.
- Create a positive and engaging classroom atmosphere that encourages critical thinking, problem solving, and a love for learning.
- Assess and evaluate student progress through a variety of assessment methods providing constructive feedback.
- Collaborate with fellow teachers, staff, and parents to support the holistic development of each student.
- Maintain open communication with parents regarding student progress, classroom activities, and school events.
- Attend and participate in teacher meetings, special events that may occasionally require evening programs, parent teacher conferences, and other occasional meetings as assigned.
- Complete paperwork including the following:

- Self-reflective beginning, mid-year, end-of-year goal forms
- Report cards and progress reports
- Inventory of classroom equipment/supplies/books
- Other paperwork as assigned or requested
- Tend to the overall appearance of the classroom.
- Oversee or participate in chapel and assemblies.
- Participate in professional development opportunities to enhance teaching skills and stay informed about classical education methodologies.
- Uphold school policies and procedures, ensuring a safe and orderly learning environment.
- Mentor students and model a Christ-like life, demonstrating the BRCA virtues as a daily example.
- Lead one weekly after school activity each semester.
- Other duties as assigned by school administration.

#### **Qualifications:**

- Bachelor's degree is required. Education or a related field preferred.
- Possess or eligible for a valid state teaching license or ACSI certification.
  - Temporary ACSI licensure (2 year) requires a bachelor's degree
  - Standard ACSI licensure (5 year) requires educational coursework and can be earned while employed by BRCA.
  - For ACSI licensure details see
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- Strong understanding of child development, classroom management, and effective teaching strategies. Familiarity or experience with classical Christian education preferred.
- Excellent communication and interpersonal skills.
- Ability to integrate faith and classical learning effectively in the classroom.
- Passion for fostering a positive and inclusive learning environment that encourages intellectual curiosity and wonder.
- Proficient computer skills with the ability to utilize a student information system and Microsoft Office software (Word, PowerPoint, Excel).

- Clear background check.
- Able to earn CPR certification prior to the start of school.

### **Working Conditions:**

Blue Ridge Classical Academy Teachers will work in a classroom setting with a typical school schedule.

### **Application Process:**

Interested candidates should provide their name and email address on the Career Form at <a href="https://www.blueridgeclassicalacademy.com/careers">https://www.blueridgeclassicalacademy.com/careers</a> Those who submit a Career Form will receive an invitation to join ParentSquare, the system that will manage our employee application process. Applicants will complete the online application form in ParentSquare and upload a resume and cover letter outlining their qualifications, experience, and interest.

**Mission Statement:** Blue Ridge Classical Academy cultivates the mind, heart, and character of every scholar through a Christ-centered, classical curriculum and a culture committed to pursuing God's truth, goodness, and beauty.